## MEMORANDUM

TO: Superintendents, Business Managers, Treasurers, Bookkeepers,

Directors of Special Education, Directors of Vocational Education, Charter School Sponsors, Charter School Organizers, and Other Interested Parties

FROM: Debra Hineline, Director

Office of Financial Management, Analysis, and Reporting

SUBJECT: 2008 REVISED Budget Workshop Announcement

DATE: April 3, 2008

The Office of Financial Management, Analysis, and Reporting will sponsor a Budget Workshop on Monday, June 9, 2008. The workshop will be held in the Performing Arts Center at **MSD Warren Township**, 9500 E 16<sup>th</sup> Street, Indianapolis, IN..

Our program will contain numerous areas of interest to school corporations' personnel. The workshop will include presentations on school finance issues, accounting matters, and budgeting matters. We encourage attendance by appropriate personnel.

The workshop will begin promptly at 9 a.m. EASTERN DAYLIGHT TIME and conclude about noon.

Watch for future mailings regarding workshop materials that will be made available on the Office of Financial Management's Web site a couple weeks prior to the workshop. We are hopeful that you will assist us in our efforts to get materials to you prior to the workshop so you have time to acquaint yourself with the materials and you will be able to formulate questions on the materials prior to the workshop.

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